

## #SUSALT 17 ANNUAL LEARNING AND TEACHING CONFERENCE

### CALL FOR PROPOSALS





The 9<sup>th</sup> Annual Excellence in Learning and Teaching Conference **#SUSALT17**, will be held on the **5<sup>th</sup> July 2017** at the Taliesin Arts Centre, Singleton Campus (9am – 5pm)

Swansea Academy of Learning and Teaching invites proposals for conference sessions to showcase good and effective practice in learning, teaching and assessment across the University under the conference theme of **‘Reaching for Teaching Excellence’**. The conference offers an opportunity for colleagues to come together as a community to share good practice and ideas. Whether you have an example from a pedagogic research project, feedback from a new teaching intervention or an innovation in learning and teaching which you feel could benefit other staff and students across the institution, please consider sharing these. The deadline for submission of proposals is the **13<sup>th</sup> April 2017**

We are inviting proposals for lightning talks, presentations, posters and workshops. Your proposal needs to show clearly how your session will address the conference theme of **‘Reaching for Teaching Excellence’**. Please keep in mind that the proposal you submit now will, if accepted, be used for inclusion in the conference programme and is the primary way that participants will choose which sessions to attend.

### Session and Submission Formats

You can submit proposals for one of the following session types: There may also be the possibility of accommodating an alternative format. Please contact Debbie Baff ([Deborah.baff@swansea.ac.uk](mailto:Deborah.baff@swansea.ac.uk)) to discuss your idea.

	Type	Time	Notes
	<b>LIGHTNING TALKS</b>	<b>5 mins</b>	<b>Abstract Word Limit 150 Words</b> <b>Outline Word Limit 250 Words</b> NB No Q&A
	<b>PRESENTATION</b>	<b>20 mins</b>	<b>Abstract Word Limit 150 Words</b> <b>Outline Word Limit 500 Words</b> NB 15 minutes presentation with 5 minutes Q&A Session
	<b>POSTER</b>	<b>Paper &amp; PDF</b>	<b>Abstract Word Limit 150 Words</b> <b>Outline Word Limit 250 Words</b> NB 3 July 2017 cut off for delivery of poster
	<b>WORKSHOP</b>	<b>60 mins</b>	<b>Abstract Word Limit 150 Words</b> <b>Outline Word Limit 500 Words</b> NB Must be of an interactive, innovative and creative format e.g.: hacking, making, sharing, gaming etc.

## Submission guidelines

### Abstract

Maximum 150 words for all abstracts.

Your abstract should set out the aims and objectives of the session and will be used for publication in the online conference programme.

### Outline

Lightning Talks (250 Maximum Words)

Presentations (500 Maximum Words)

Posters (250 Maximum Words)

Workshops (500 Maximum Words)

You should specify details of your session including how it will be run, how you will engage participants, and how the proposal links to the overall theme of the conference. You should also include information on why will delegates be interested in your session. How delegates may be able to implement the findings / initiative in their own practice? How does your session demonstrate an innovative approach etc.? This information will be used to select and programme conference sessions.

### Keywords

Please provide up to **five** keywords, separated by commas, which help to define the session content for use on the conference website and in the programme. (This is not included in the word count).

### Key messages

Please indicate between three and five key messages that delegates will take from your session (this is not included in the word count).

## Proposal Criteria

All proposals should clearly address the main conference theme. Proposals will be selected against the following criteria and there will be particular emphasis on how innovative and interactive your session will be:

- A. Do the title and abstract clearly describe the session?
- B. Is this session clearly aligned with the conference theme?
- C. Is the proposed session timely and appropriate?
- D. Is the session innovative / designed to be interactive and is it clear how this will engage the audience?
- E. What are the session outcomes? Are they appropriate for the conference?
- F. Will this session positively contribute to the conference and to learning and teaching at the University?
- G. Are the format and session type selected the most appropriate to the topic and format of the presentation?
- H. Does the proposal share research data or learning, teaching and assessment practice during the session?
- I. Does this proposal include all 5 of the following elements: innovation, replicability, impact, evidence and scope?

## Eligibility

The call for proposals is open to all Swansea University staff including those working in all areas of Learning and Teaching support.

## Useful Info and Key Dates

Conference Web Site	<a href="https://saltconference2017.wordpress.com/">https://saltconference2017.wordpress.com/</a>
Proposal Submission Form Link	<a href="https://goo.gl/forms/q86J5PMzumBlaXOZ2">https://goo.gl/forms/q86J5PMzumBlaXOZ2</a>
Submission Deadline	<b>13 April 2017</b>
Review Process	<b>21 April 2017 – 12 May 2017</b>
Panel Meeting	<b>16 May 2017</b>
Notification of Outcomes	<b>23 May 2017</b>
Booking Opens ( via Eventbrite)	<b>23 May 2017</b>
Presenter Booking Deadline	<b>9 June 2017</b>
All other Delegate Booking Deadline	<b>3 July 2017</b>

## Queries

If you would like to discuss your proposal prior to submission, please contact Debbie Baff Senior Academic Developer SALT [deborah.baff@swansea.ac.uk](mailto:deborah.baff@swansea.ac.uk) Tel 01792 513166

